

**MINUTES OF THE REGULAR MEETING
OF THE HALLOCK CITY COUNCIL
MONDAY, October 6, 2025**

CALL TO ORDER

Mayor Treumer called the regular meeting of the Hallock City Council to order on October 6, 2025 at 5:35 pm.
Those Present: David Treumer, Mike Tottleben, Kevin Waller and Naomi Larson. Absent Jen Peterson.

Also present: City Administrator Kendra Kroening, Airport Manager Jeremy Seng and Kittson County Enterprise Reporter Anna Jahoula.

APPROVE AGENDA

Councilor Tottleben motioned to approve the agenda. The motion was seconded by Councilor Larson and carried.

APPROVAL OF MINUTES

Councilor Waller moved to approve the minutes of the Regular City Council meeting on September 16, 2025. The motion was seconded by Councilor Tottleben and carried.

Councilor Waller motioned to approve the special minutes of the special council meeting September 24, 2025. The motion was seconded by Councilor Larson and carried.

Councilor Waller motioned to approve the special minutes of the special council meeting September 30, 2025. The motion was seconded by Councilor Tottleben and carried.

FISCAL & ADMINISTRATIVE ISSUES

Motion by Councilor Larson to authorize payment of City bills as listed;

Total Check Amount; \$1,665,036.24 (AF), \$6,597.42 (UVB)

Check Numbers; 14284-14314 (AF), - (UVB)

EChecks; 11711e – 11712e(AF), 892e-895e(UVB)

Payroll Transfer (covers wages, taxes and benefits); \$18,728.12

The motion was seconded by Councilor Tottleben and carried unanimously.

Mayor Treumer and Councilor Tottleben will review bills for the November 2025 meeting.

Budget to Actual Report

Administrator Kroening presented the Budget to Actual Report; Everything looks good.

Utilities, Streets + Parks Department

Utility Superintendent Larson reported; Absent.

Councilor Larson motioned to approve the quote from border states for \$2050.70 to purchase street light bulbs motion was seconded by Councilor Tottleben and carried.

Police Department

Police Chief Docken; Absent.

Fire Department Report

Fire Chief Seth Preble: Absent.

Airport Report

Airport Manager, Jeremy Seng reported; found another vendor to purchase lights from. The ceiling lining panel was also installed. AWAS phoneline is on track to getting set back up, it is from Frontier.

TRF quote was requested to fix the door closer. Wetland delineation was completed and will do an archaeology study for the Airport Layout Plan (ALP).

New Business

2025-20 Zoning/Building Permit; T. Sorenson
Councilor Waller motioned to approved

permit for a fence and shed seconded by Tottleben, motion carried.

2025-21 Zoning/Building Permit; D. Patch
Councilor Larson motioned to approve permit for deck replacement for Daniel Patch seconded by Councilor Waller and carried.

2025-22 Zoning/Building Permit; Ron & Michelle Johnson
Councilor Waller motioned to approve permit for step replacement seconded by Councilor Tottleben and carried.

2025-23 Zoning/Building Permit; Ron & Alicia Anderson
Councilor Waller motioned to approve permit for construction of new home for Ron and Alicia Anderson seconded by Councilor Larson and carried.

2025-24 Zoning/Building Permit; Tom Klegstad
Councilor Larson motioned to approve permit for deck for Thomas Klegstad seconded by Councilor Tottleben and carried.

Constellation Gas Rates

Councilor Waller had a meeting with Grant Kleven with Constellation gas about locking in gas rates.

He had three main questions- right now were locked in 75% until the end of October 2025 then we will only be 40% locked in until 2027. Council reviewed the rate options.

Councilor Waller motioned to prebuy for Constellation Gas at 40% for 72 months. Motion was seconded by Councilor Tottleben and carried.

Resolution 2025-26 Accepting Donations
Councilor Larson motioned to accept resolution 2025-26 for donations of \$800. The motion was seconded by Councilor Tottleben and carried.

Resolution 2025-27 Certifying Utilities to taxes

Councilor Larson motioned to accept resolution 2025-27 to certify unpaid utility charges to taxes motion was seconded by councilor Tottleben and carried.

LMC Claims Adjuster: Mark Nygaard
Council reviewed a response from insurance adjuster Mark Nygaard he did not find the City at fault for the claim filed.

Project Update- Moore Engineering
Council reviewed the Construction schedule, paving contingency plan and next meeting for the construction update is October 9 at 11:00 am at City Hall- all city council members are welcome to attend.

Council Roundtable & Public Comment

Mayor Treumer updated the cannon will be going to the Veteran's Memorial in Lake Bronson.

Other Business/Announcements

- Next Regular Meeting; Monday, November 3, 2025
- Office Closed: Morning of October 22, 2025
- Administrator in Bemidji for MCFOA Training: October 23, 2025

Adjournment

There being no further business, Councilor Larson motioned to adjourn the Regular Meeting of the Hallock City Council on October 6, 2025. The motion was seconded by Councilor Tottleben and carried unanimously. The meeting adjourned at 6:52 p.m.

Dave Treumer, Mayor
Kendra Kroening, City Administrator
**Minutes prepared by Kendra Kroening
(November 12, 2025)**