

**Kittson County
Board of Commissioners**

Date: December 2, 2025
Time: 8:30 AM
Special Meeting State Ditch 84

1. Call to Order

The meeting was called to order by Commissioner Younggren.

2. Approval of Agenda

Commissioner Swenson motioned to approve the agenda, seconded by Commissioner Jones. Motion carried.

**3. Kittson County Engineer
Arthur Kukowski**

Kukowski presented a quote for \$2000 from R&Q Trucking to clean out several beaver dams on State Ditch 84. The cleanup should occur within the next couple of weeks to remove water before freeze-up. Early cleanup will support a larger project planned for next spring or summer. The work will include reshaping approximately 1,000 feet of channel, removing accumulated spoil, and using the material to plug secondary channels and establish an access road. Significant differences in water levels indicate the dams are holding back substantial water. Recent structural work should improve water flow after cleanup. Rip rap removal and additional armoring of the township road may be required. Commissioner Gillie motioned to approve the quote from R&Q Trucking, seconded by Commissioner Johnson. Motion carried.

4. Adjournment

A motion was made by Commission Gillie and seconded by Commissioner Jones to adjourn the meeting. Motion carried.

Loren Younggren, Chair
Kittson County Board of Commissioners
Shirley Swenson,
Chief Financial Officer
Kittson County _____

**Kittson County
Board of Commissioners**

Date: December 2 2025
Time: 9:00 AM

1. Call to Order

The meeting was called to order by Commissioner Younggren.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Approval of Agenda

Commissioner Younggren asked for additions to the agenda, hearing none. Commissioner Jones motioned to approve the agenda seconded by Commissioner Johnson. Motion carried.

4. Public Comment

Chair Younggren opened the floor for public comment. No public comments were received.

5. Approval of Board Minutes

Motion: To approve November 18, 2025 minutes. Commissioner Gillie asked for a spelling correction the committee reports. Swenson will make the change.
Motion by: Commissioner Gillie
Second by: Commissioner Johnson
Motion carried unanimously.

6. Approval of Bills and Meals

Motion: To approve the bills and meals.

Motion by: Commissioner Gillie

Second by: Commissioner Johnson

Motion carried unanimously.

o Commissioner's	\$75,099.16
o Auditor's	
• November 16, 2025	\$35,544.70
• November 19, 2025	\$54,326.04
• November 21, 2025	\$3,136.51
o Meal Reimbursement	\$56.40
o Per Diems	
• Loren Younggren	\$180.00
• Theresia Gillie	\$390.00

**7. Kittson County Administrator
Aimee Sugden**

With Sugden's absence Commissioner Younggren presented for consideration granting employees a half-day paid holiday on Christmas Eve. Motion by Commissioner Gillie to grant the closure at noon on Christmas Eve, seconded by Commissioner Jones. Motion carried.

8. Other Business

None.

9. Committee Reports

Commissioner Gillie~NWRTPCC~Updates were provided regarding ongoing driver shortages, the transition from Senior Linkage to Minnesota Aging Pathways, and the importance of non emergency medical transportation. Discussion included the use of dedicated drivers in Kittson County and the Community Voice transportation app. Alluma~foster care homes updates, discussion on a Level 4 facility.

Commissioners Younggren and Gillie~Extension~Participation of 76 youth in Kittson County, high percentage of participants pursuing higher education, Beyond Ready Now program activities, engagement of approximately 50 adult volunteers and upcoming terms. SAPTF~naloxone training, suboxone treatment in the jails.

Commissioners Younggren and Swenson~Highway Department budget meeting discussing 2026 budget.

Commissioner Jones~MN DNR Resource Management and Dam Project Update, discussions on elk herd management and deer season, dam project progress: cement work and beam installation completed, anticipated cleanup and dirt work planned for the upcoming year

Commissioner Johnson~none

10. Correspondence

None.

11. Upcoming Dates

Regular board meeting December 16, 2025 @ 5:00 p.m.
Truth and Taxation December 16 @ 6:00 p.m.

12. Adjournment

A motion was made by Commission Jones and seconded by Commissioner Swenson to adjourn the meeting. Motion carried.

Loren Younggren, Chair
Kittson County Board of Commissioners

Shirley Swenson,
Chief Financial Officer
Kittson County
(December 24, 2025)
